



1247 S. Cedar Crest Blvd, Suite 101 • Allentown, PA 18103
610-770-1800 • www.everychildeverytime.com

7/17/17

Dear CICS Patients and Families,

Thank you for your continued patience and understanding as we work through correcting past billing errors. After working with our new billing company for the last three months, we have recently sent updated invoices with corrected past due balances owed for services provided.

We understand that your current balance may be an amount that is difficult for you to pay at once. For balances over \$100 we will offer payment plans.

For families with the following balances:

- Between \$100 and \$500 - weekly payments of \$25.
- Between \$500 and \$1,000 - weekly payments of \$50
- Over \$1,000 - weekly payments of \$75.

Please do not let the amount that you owe prevent you from having a conversation about continuing services at CICS. It is our intention to work with every family to provide care for your child.

Again, thank you for your patience. If you have any questions regarding your invoice or if it is inconsistent with your records, please call our business office at (610) 770-1800 option 4.

Thank you,
Amy Edgar and the staff at CICS